

*ALBURY-WODONGA RUGBY UNION  
FOOTBALL CLUB INC*

# DRUG & ALCOHOL MANAGEMENT POLICY

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**STEAMERS**  
— RUGBY CLUB —



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Introduction date – June 2011

Date Reviewed – June 2012

Date for review – June 2013

Date reviewed – June 2015 RP

# I Liquor Licence

Liquor Licence

Liquor Licence number: LIQL550010171

Licence Type: Limited Multi-Function Licence

Licence name: ALBURY WODONGA RUGBY UNION FOOTBALL CLUB INC

Licensed Premises: MURRAYFIELD, SHORT STREET, EAST ALBURY 2640

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## II Alcohol Management Policy

This policy provides the basis for the responsible use of alcohol by AWRUFC and is seen as fundamental to the aims of the club.

The club recognizes the importance of holding a liquor licence, enabling it to generate income and hold social functions. In doing so however, we accept the responsibilities and expectations of the community in adhering to liquor licensing laws and the criteria of the Good Sports program.

To ensure the aims of the club are upheld and that the club and its members manage alcohol responsibly, the following requirements will apply when alcohol is served at the Licensed Premises or during a club function.

The Club's policies provide that:

### Serving Alcohol

Alcohol will be served according to the legal and moral requirements of the Club's Liquor Licence with the safety and well being of patrons the priority including:

- We maintain a current appropriate Liquor Licence
- Only RSA currently accredited persons will serve alcohol
- Bar servers do not consume alcohol when on duty
- People under 18 will not serve alcohol
- The Club does not encourage excessive or rapid consumption of alcohol
- When serving non pre-packaged alcohol, standard drink measures will be served at all times
- Information posters about Standard Drink measures will be displayed at the bar
- The Liquor Licence and all legal signage will be displayed at the bar
- Names of RSA currently accredited bar staff will be displayed
- An Incident Register shall be maintained and any incident recorded.

### Intoxicated Patrons

- Intoxicated patrons will not be permitted to remain on the Licensed Premises
- Alcohol will not be served to any person who is intoxicated.
- Servers will follow RSA training procedures when refusing service
- Intoxicated patrons will be asked to leave the premises (after appropriate safe transport options are offered).
- If a patron refuses to leave the Licensed Premises after being asked to do so, the Police will be called.

### Underage Drinking

- Alcohol will not be served to persons aged under 18 nor be sold for consumption for any person under 18
- Servers will ask for proof of age whenever necessary or whenever in doubt
- Only photo ID's will be accepted as 'proof of age'.

### Alcohol Alternatives

The Club recognises that alcohol is not the only revenue stream available and actively encourages the sale of alternative products to that of alcohol so that:

- Tap water is provided free of charge (where available)

- At least four non-alcoholic drinks and one low-alcoholic drink options are always available and are at least 10% cheaper than full strength drinks
- Substantial food is available when the bar is open for more than 90 minutes or more than 15 people are present
- The club will avoid using alcohol for player awards and fundraising prizes.

#### Safe Transport

The Club has a (separate) Safe Transport Policy that is reviewed regularly in conjunction with this Alcohol Management Policy – see IV over.

#### Smoke-Free

The Club has a (separate) Smoke-Free Policy that is reviewed regularly in conjunction with this Alcohol Management Policy – see III over.

#### Club Trips

The Club will monitor and ensure any club organised trips, particularly official end of season player trips, adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy and the aims of the club.

#### Non-Compliance with this Policy

The club Licensee and all persons responsible for the service of alcohol will enforce this policy and any non-compliance, particularly in regard to Licencing Laws will be handled according to the following process:

- Explanation of the club policy to the person/people concerned, including identification of the section of policy not being complied with
- Continued non-compliance with the policy will be dealt with by the Licensee who will use his or her discretion as to the action taken, which may include asking the person/people to leave the the Licensed Premises.
- Any member who has not or refuses to comply with this policy will be dealt with according to the Club's constitution.

#### Committee Policy Management

The presence of committee members on game-day at the Licensed Premises is essential to ensure the operation of the bar and compliance with this policy. At least two committee members are required to be present when the bar is open. Key responsibilities of the Licensee are to:

- Meet visiting police, cooperate and assist with any inquiries
- Compliance in respect of the licensing law
- Recording any incidents in the Incident Register
- Ensuring strict compliance with all sections of this policy in accordance with legal requirements and the Good Sports program.

#### Post-Season Celebrations

The Club does not endorse end of season activities that involves excessive drinking. The Club will not hold fundraising events through the year that subsidize these activities. Where players organize their own event a designated committee person will:

- Meet with person/people organizing the event and discuss what is planned. Identify possible risks and measures to be taken to reduce those risks.  
Direct that no-one under 18 is involved in the event.
- Clearly explain what the Club considers acceptable and unacceptable behaviour.
- Meet with the whole group before they depart to explain the above – if this is not possible, meet with the organizers and ensure they inform other participants.
- For trips away, encourage transport that does not require anyone to drive. Where driving a bus, assist to organize a trained driver or ensure at least two people will act as designated drivers.
- Ensure drivers have an appropriate license and keep zero blood alcohol content.
- Encourage regular meals and food being eaten throughout the day.
- Consider a 'buddy' system, whereby delegated participants agree not to drink and look after others.
- For 'Mad Monday' type events, encourage use of taxis or a bus (and driver).
- Direct that suitable insurance coverage is obtained for the event

#### Policy Promotion

The Club will promote the alcohol management policy regularly by:

- Putting a copy of the policy in club communications, eg. newsletters, website and printed member/ player information
- Making a copy of the policy available for inspection on the Licensed Premises
- Periodic announcements to members at functions.

The Club recognises the importance of educating club members, particularly players, about the benefits of an alcohol management policy and will endeavour to provide information to assist this process.

The Club will actively participate in the Australian Drug Foundation's Good Sports program with an ongoing priority to maintain Level 3 accreditation.

#### Policy Review

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

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### III Smoke Free Policy

AWRUFUFC recognizes that passive smoking is hazardous to health and that non-smoking club members and visitors have the right to be protected from exposure to tobacco smoke.

Accordingly, the following policy shall apply to all club facilities, functions, meetings and activities undertaken by the club and will apply to all members, officials, players and club visitors.

#### At Murrayfield

Cigarettes will not be sold (including vending machines) at any time at or by the Club

Section 6A of the NSW Smoke-free Environment Act 2000 makes a number of outdoor public places smoke-free. Outdoor sporting facilities, such as Local Council playing fields, are covered by this law.

The smoking ban applies to all spectator areas at sports grounds and other recreational areas when they are being used for an organised sporting event. The law applies to both covered and uncovered spectator areas and whether seating is provided or not.

The smoking ban applies for the entire duration of the organised sporting event. This includes pre match and half time games and entertainment that form part of the sporting event.

A practice session at a sports ground is regarded as an organised sporting event for the purposes of the Act.

#### Players, Officials & Coaches

Coaches, players, trainers, volunteers and officials will refrain from smoking and remain smoke-free while involved in an official capacity for the Club.

#### Functions

All club functions including social and fund raising events and meetings are to be smoke free.

#### Non-compliance

All club committee members will enforce the smoke free policy and any non-compliance will be handled according to the following process:

- Explanation of the Club policy to the person/people concerned.
- Continued non-compliance with the policy should will be dealt with by at least two committee persons who will use their discretion as to the action taken, which may include asking the person/people to leave the Licensed Premises or function.

#### Policy Promotion

The Club will promote the smoke free policy regularly by:

- Putting a copy of the policy in club newsletters, notice boards, website and printed member/player information
- Making a copy of the policy available for inspection on the Licensed Premises.
- Periodic announcements to members at functions.

The Club recognises the importance of educating club members, particularly players, of the benefits of implementing a smoke free policy and will endeavour to provide information to assist this process.

The Club will actively participate in the Australian Drug Foundation's Good Sports program with an ongoing priority to achieve Level 3 accreditation.

#### Policy Review

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

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## IV Safe Transport Policy

This policy aims to provide a basis for the responsible use and/or non-use of alcohol by AWRUFC and to avoid any incidents as people travel to or from the Licensed Premises and its events.

The Club understands and accepts its responsibility to the safety of our members and visitors.

The following requirements will apply when alcohol is served, either at the Licensed Premises or during a club function:

- Servers shall encourage persons to make alternate safe transport arrangements if they are considered to exceed .05 blood alcohol concentration (or .00 if probationary driver)
  - Telephone calls will be made free of charge to arrange a taxi or other transport
  - Contact telephone numbers for taxi services will be clearly displayed?
  - In specific cases, where a designated driver nominated by the club has accepted the responsibility to drive others home safely, the club will provide non alcoholic drinks and bar food free of charge
  - Where available club transport will be provided to/from events
  - Taxi cards shall be available at the bar & signs will be placed at the bar?
  - (Bus trips) At the time that a bus will be available for away trips it shall be raised that players need to be mindful of safe transport on return.
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## V Annual Checklist

- Current Liquor License displayed
- Liquor Nominee/Club Committee understands license conditions
- Liquor Nominee current
- Current State Liquor Licence signage displayed.
- All Bar Servers Responsible Serving of Alcohol (RSA) trained and hold current accreditation
- Current RSA trained member names displayed & Club nominee retain copy of RSA competency cards
- Bar Incident Register
- Club encourages responsible management and consumption of liquor
- Club refrains from events that encourage rapid or excessive consumption of alcohol
- Availability of mid, light and non-alcohol alternatives
- Water free of charge (where available)
- Range of snacks and food available
  
- Non-smoking stickers displayed
- Good Sports accreditation up-to-date